

Addendum A

5.0 President's Report – Dr. Peter Gould

The year 2020 will be remembered by our members as the year of the pandemic.

Our association began the year with the launch of the CANP twitter account @NeuropathCANP and rejuvenation of the Executive, as Peter Schutz took over the role of secretary-treasurer from Julia Keith.

We began to plan the 2020 meeting, and invited speakers for our symposium and the named lectures. We also spoke with the Ontario Molecular Pathology Research Network about co-development of a molecular neuropathology educational workshop to precede the Saskatoon meeting. At the same time we followed up on our plan to engage the Events & Management Plus association management company and drew up a request for services which we submitted at the end of March. By this time the disruptive effects of the pandemic were already starting to be felt and we had to consider modifying our previous arrangements for the Saskatoon conference.

We finalized our arrangements with Events & Management Plus at the beginning of May so they could assume the day-to-day administration of association affairs, including an overhaul of the canp.ca website and renegotiation of our Saskatoon contracts.

Andrew Gao took over from Jason Karamchandani as CANP webmaster at this time.

I would like once again to thank Julia and Jason for all their hard work of behalf of the association, some of which continues behind the scenes.

Following the 2020 AANP virtual meeting in June, we decided it was feasible to transition our own meeting to a virtual format, although we had to drop our plans for the molecular neuropathology educational workshop. At the time of this report our preparations are well underway and we are confident that the virtual meeting will be a success.

Nevertheless there are obvious benefits of physical meetings, and we remain committed to meeting next year in Saskatoon once life returns more to normal.

I hope you have succeeded in staying safe in these uncertain times, and I thank you for taking time to participate in the 2020 annual business meeting in order to chart the course ahead for our association.

6.0 Secretary-Treasurer's Report – Dr. Peter Schutz

Major developments in 2020, including hiring Events and Management Plus for management services for our association and transitioning to a virtual meeting because of the COVID19 pandemic, are to some extent reflected in the financial facts of the past year, and will have implications in future years.

The membership has remained stable over the past year with one request for a transition from junior to active, one from active to retired, with a total membership of 104 (85 regular; 7 junior; 11 retired). We look forward to the election of Dr. Andrew Gao, proposed by Dr. Keith and seconded by Dr. Munoz, as new regular member, and Dr. Chris Newell as new junior member, supported by Dr. Ng, at this year's business meeting. Curricula vitae for both will be distributed to attendees of the business meeting.

We remember Dr. Samuel K. Ludwin and Dr. François Gagné, who passed away during last year.

In April we have signed a contract with Events and Management Plus (EM+) for a monthly fee of \$ 833.33 before taxes with a term of appointment until 2023. The contract covers services for a central office structure, membership and finance management, website and communications, support of the annual meeting and support of continuing professional development. Expertise from EM+ has proved invaluable for the transition to a virtual meeting. Improvements of association financial management with increased efficiency are expected over the coming years. In view of the positive experience of the CANP executive with EM+, we will seek confirmation for this arrangement at this year's business meeting.

Financial statements are attached to this report. Service fees for EM+ are accounted for as management fees. For reasons related to rules governing the RBC Money Market Fund, the fund had to be sold in its entirety, not just to cover a shortfall of \$ 20,000 for the 2019 meeting and as previously approved at the business meeting. Re-investment of the additional funds will be discussed at the Endowment Trust Fund Committee meeting. A significant amount of dues payments were still outstanding at the time of compiling this report. We will make efforts to remind the membership to pay association dues.

In view of significant distributions from the Endowment Trust Fund in 2018 and 2019 to supplement the funding of annual meetings, we will review financing of future meetings closely and aim to enforce greater budgetary discipline. At the same time our operating expenses have increased by \$ 900 per month in order to benefit from external management services, which will eventually improve future budgeting, but which will also require additional current revenue. We will present a motion to increase the annual dues for regular members by \$ 100 as of 2021 in order to stabilize our financial situation.

This year's virtual meeting is budgeted at \$ 15,000 excluding speaker honoraria and awards. Conference fees received for this meeting up to the time of writing this report amount to \$ 14,750, so that we are hopeful to stay within reasonable financial limits for this year's meeting.

The Endowment Trust Fund Committee Meeting will be held on October 8 and a report will be provided at the Annual General Meeting.

7.0 CPD – Julia Keith

Continuing Professional Development:

H. Dow submitted CPD interim report to the RCPSC for the re-accreditation application for Standards that were partially compliant. Report was accepted as complete.

RCSPC grant was applied for by H.Dow, EM+

8.0 Professional Affairs committee – David Munoz

Committee Update. The PAC has not held a meeting since the last CANP annual meeting in 2019. We will be asking for nominations and volunteers to refresh the PAC. Current membership includes Drs Peter Gould, Julia Keith, Leslie Hamilton, and myself.

Professional Practice Guidelines. The plans for next year include writing Canadian Professional Practice Guidelines for neuropathology. The PAC will consider alternatives for publication of the abstracts presented at the CANP meeting.

CANP 2020 AGM Motion - Abstract Publication Strategy

9.0 Archives – Events & Management Plus Inc

EM+ are hosting the CANP archives. We currently have 5 boxes of documents containing:

- Financial documents
- Abstract submissions
- Membership information
- Annual Meeting documents

Known items to be forwarded to the office: Dr. Jason Karamchandani has some items which may be put on display at . Dr. Peter Gould has an old volume of Diagnostic Case submission from 1964-1977 to be forwarded.

Any member who have old CANP-ACNP materials should contact canp@eventsmgt.com to arrange sending them to the office.

10.0 Website update - Dr. A. Gao

The CANP website will be receiving a much need update in the coming months (late 2020, early 2021) with the support of Events Management (Heather Dow and Colleen Fifield). The goals are to improve website functionality and user experience and update important CANP- and neuropathology-related content. We have already made a few changes in the website design and content, and future tasks include the following:

- Migrate to a more modern platform with improved user experience (Wordpress)
- Refresh the website's visual design
- Improve user login and account management

- Update the public and private member directory
- Increase website functionality, including: meeting registration, abstract submission, membership application and renewal (payment of fees)
- Update and organize website content, including: past and present meeting information, archived diagnostic case presentations, National Neuropathology lecture series
- Increase accessibility of important updates and announcements for CANP members
- Improve public engagement and integration with social media

Comments and suggestions regarding website changes can be directed to: canp@eventsmgt.com and/or andrew.gao@uhn.ca.

11.0 RCSPC NP Specialty Committee – Dr. Patrick Shannon

The RCSPC Specialty Committee meeting is scheduled for October 14th and a report will be given at the AGM.

RCSPC grant was applied for by H.Dow, EM+

12.0 International Society of Neuropathologists – Dr. Del Bigio

Council Dr. Seth Love (Bristol, UK) is the President; Monika Hofer (Oxford UK) is the Secretary General. Society Officers are identified at <https://www.intsocneuropathol.com/society-officers/>. Marc Del Bigio is currently (since 2018) an “ordinary (i.e. voting) member” of council.

- a. Publications
 - i. Brain Pathology: Markus Glatzel (University of Hamburg) is the current editor. See <https://onlinelibrary.wiley.com/journal/17503639>. At the last editorial meeting in July 2020, we discussed the likelihood that Brain Pathology will become an online only journal and that the Case Report section might be restructured.
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 - iii. ISN Book series: a new book, Infections of the Central Nervous System: Pathology and Genetics (2020), was published by Wiley (see <https://www.wiley.com/en-ca/International+Society+of+Neuropathology+Seriesc-7563>).
 - iv. The 2nd edition of Developmental Neuropathology was published in 2018.
 - v. Planned future volumes include: Cerebrovascular Diseases (revised), forensic, & white matter diseases.
 - vi. 5th edition of the WHO Classification of Tumours of the Central Nervous System is expected for 2021. The published cIMPACT-NOW updates give a hint of the changes to be incorporated into the new edition.
- b. Committee activities 2019-20. Most of the activities have surrounded responses to COVID-19, including rescheduling of meetings (see below).
- c. Future ISN (and affiliate) meetings:
 - i. The European Congress of Neuropathology (ECNP) was postponed and is now

scheduled from 31 May -3 June 2021 in Odense Denmark (the ISN council and the editorial board of Brain Pathology will hold meetings in conjunction with this conference).

- ii. The 20th International Congress of Neuropathology (ICN), originally scheduled for 2022 in Berlin Germany, has been postponed until 2023.
- iii. 2027 ICN - Bids are being solicited from National Neuropathological Societies to host the 21st International Congress of Neuropathology (see <https://www.intsocneuropathol.com/2015/07/invitation-tobid-for-2022-congress/>). Ian Mackenzie and I had written a good application for the 2022 meeting that was awarded to Berlin. At the 2019 CANP meeting in Halifax, no-one expressed interest in a repeat application. However, if any members have changed their minds, we have background documents to share. The process remains open, with Sydney Australia the only interested party so far.