



60th ANNUAL BUSINESS MEETING
Virtual - Zoom
Thursday October 22nd, 2020

MINUTES

1. Call to Order at 1:04 PM

2. Notice of Quorum

Noted 29 participants

3. Approval of Agenda

- a. Motion to approve the CANP 2020 business meeting agenda made by Dr. Peter Gould, seconded by Dr. Patrick Shannon and approved.

4. Approval of Minutes of 59th Annual Business Meeting, Kingston, Ontario

- a. Motion to approve the CANP 2019 business meeting minutes made by Dr. Peter Gould, seconded by Dr. David Munoz and approved.

5. President's Report – Dr. Peter Gould

For the CANP, 2020 will be remembered by our members as the year of the pandemic.

The CANP Twitter @NeuropathCANP account was opened in early 2020. We currently have 374 following 285 follows.

Dr. Peter Schutz was welcomed as Secretary Treasurer, taking over the role from Dr. Julia Keith.

The 2020 Annual Meeting was originally planned for Saskatoon but has been postponed due to COVID. The Ontario Molecular Pathology Research Network planned to set up a co-developed molecular neuropathology educational workshop to precede the Saskatoon meeting and this has also been postponed for 2020 due to the pandemic.

The CANP has engaged Events & Management Plus, Inc. to manage the CANP. The contract was drawn up in May 2020.

The role of Webmaster has been taken on by Dr. Andrew Gao who is replacing Dr. Jason Karamchandani. The CANP expresses their thanks to both Dr. Julia Keith and Dr. Jason Karamchandani for their previous efforts and involvement.

The AANP virtual meeting worked well enough that CANP proceeded with plans to hold the 2020 Annual Meeting virtually with the assistance of EM+. Feedback for the Annual meeting has been



positive. Moving on to 2021, the CANP will need to consider how to proceed with both the Annual Meeting and the workshop. We will have to look more closely at how the CANP can do more work at the level of the Professional advisory committee and how to be more active with the ETFC.

As of October 2020, the CANP is doing well. The CANP thanks its' members for their participation in the 2020 Virtual Annual Meeting.

6. Secretary-Treasurer's Report – Dr. Peter Schutz

Secretary Treasurer provided an overview of the current membership. The CANP has 104 members: 84 regular; 7 junior and 11 retired. The members were asked to remember Dr. Samuel K. Ludwin and Dr. Francois Gagne who passed away over the year.

- a. Motion to approve the two new CANP members as presented in Addendum B presented by Dr. Peter Schutz, seconded by Dr. Patrick Shannon and approved.

- b. Motion to approve the Event and Management Plus Inc contract as presented in Addendum B presented by Dr. Peter Schutz.

The CANP passed a motion at the 2019 meeting to review references and areas where help was needed. The contract was drafted to include specific areas of responsibility. The contract was approved in May 2020 with a monthly fee to end April 30, 2023. The board expressed that this was a good decision especially in the need for holding the 2020 meeting virtually.

The membership was invited to pose questions or comments on this motion.

It was noted that the technology for hybrid meetings does exist depending on the needs of the CANP for upcoming Annual Meetings.

It was noted that supporting virtual meetings was not specifically noted in the contract with EM+ but this can be looked into at a later date when it is less hectic for the association.

The motion was seconded by John Maguire and approved.

- c. Motion to approve the CANP 2019/20 financial statements as presented in Addendum B presented by Dr. Peter Schutz.

Full reports are available on the CANP website. Revenues show the entire money market fund was sold as per regulations for this fund. The initial agreement to move \$20 000 was not possible so the whole fund had to be sold. The remaining funds are in the RBC account awaiting re-investment. The Secretary Treasurer reviewed the figures as presented. It was noted that due to the transition to accrual accounting instead of cash-based accounting, there are expenses related to both the previous year's 2019 conference and prepayment for the 2021 conference which were deferred.

The membership was invited to pose questions or comments on this motion.



Motion was seconded by Dr. Gerard Jansen and approved.

- d. Motion to approve the CANP 2021 Membership dues increase as presented in Addendum B presented by Dr. Peter Schutz.

The Secretary Treasurer spoke to the financial outlook of the CANP. Particularly the recent shortfall of \$20 000 authorized to cover the 2019 meeting and \$17 000 authorized in 2018. These types of withdrawals should not exceed 5% of the fund. The Secretary Treasurer outlined the reasons for these increases in ETF financial support including increases in various fees related to Continuing Professional Development and the costs of Annual Meetings including the assistance of the management company.

To address this, the CANP is planning to have tighter budgeting constraints for planning the Annual Meeting and to look into opportunities for more grant applications and sponsorship with help of EM+.

These measures will help with the current situation but will not be enough over the long term. It was proposed to increase the CANP annual membership fee which has not been raised in quite some time. The proposal is to change the fee from \$200 to \$300 annually.

The motion is to approve the CANP 2021 Membership dues increase to \$300 per year.

The membership was invited to pose questions or comments on this motion.

It was clarified that the increase is specifically increased from \$200 to \$300/year.

Though not directly related to the motion, it was requested to poll the membership regarding how many members would plan to attend a physical meeting as this would directly affect costs dependent on the CANP commitments to an in-person meeting in 2022. It was noted that the meeting registration fee is meant to cover cost of the meeting not the costs of the association in general. The membership dues would cover the increased costs of the association.

The motion was seconded by Dr. Marc Del Bigio and was approved with 24 members in support, 2 against and 1 abstention.

- e. Motion to approve the election of one new regular member to the Endowment Trust Fund Committee as presented in Addendum B.

The ETFC meeting was held on October 8, 2020. The committee reviewed the accounts and returns. The committee reported on the MD Management Investments:

2.6 % (MD Stable Income Fund 75%; MD Precision Balanced Fund 25%)

The concern of the committee was that the returns are only slightly higher than inflation and the MD management fees are quite high. The committee discussed the continued restructuring of the portfolio to increase return in a low interest environment and reinvestment of RBC MMF.

The Secretary Treasurer will look into low fee investment options offered by MD Management and RBC. The ETFC next meeting is scheduled for January 2021.

ETFC committee member, Dr. Cynthia Hawkins' term on the committee has ended. The membership was invited to nominate a member from the floor to serve on the ETFC committee. Dr. Joshua Sonnen volunteered to serve on the committee.



Motion restated – The motion to approve the election of Joshua Sonnen to the Endowment Trust Fund Committee was presented by Dr. Peter Schutz, seconded by Dr. Patrick Shannon and approved.

7. CPD – Dr. Julia Keith

The main focus in 2020 has been transitioning the annual conference to a virtual format and the Events & Management Team was thanked for their efforts in helping make the transition. The CPD will follow-up on the possibilities for case-based forensic NP CPD sessions as raised at the forum.

Dr. Keith outlined the changes the RCPSC has implemented regarding MOC credits in light of COVID. Participants were shown how to use Mainport to see the updated requirements.

The members were reminded that the CANP accredited the self-assessment modules by the AANP and the way to access this was to buy a bundle to access and then find them on the AANP website. There are 9 active SAMS that have been accredited by the CANP. The AANP notification came out that they will discontinue their SAM program so the approved CANP programs will expire at the end of December 2020. They will no longer be available through AANP. Dr. Keith showed attendees how to find the AANP SAMS activities through Mainport. The CPD committee will start looking into what we will need to do to replace the SAMS as they are no longer being offered. In the meantime, the members were reminded that there are other sources for section 3 credits in Canada. There is a document “Suggestion on sources of RCPSC MOC 3 credits for Neuropathologists in Canada”. Members are asked to review the document as many activities CANP members are already doing can be submitted as Section 3 activities. Dr. Keith reviewed how to submit these through Mainport.

Dr. Keith promoted the upcoming CPD session on how to teach pathology to Pathology residents which is being hosted on zoom. The event is not restricted and CANP members are invited.

8. Professional Affairs Committee – Dr. David Munoz

The Professional Affairs Committee (PAC) committee did not meet in 2020 so there is no report from the committee this year.

Dr. Gould would like to be more active with the committee in coming year. This committee has the mandate to promote educational opportunities of the CANP and CPD activities. It was suggested the committee look at the materials of past Annual Meetings to make them available to others. The committee is asked to review the options and propose a solution by April 30, 2021, so we can implement changes in time for the 2021 Annual Meeting.

- a. Approval of the Abstract Publication Strategy as presented in Addendum B
The motion to approve the Abstract Publication strategy was presented by Dr. Peter Gould, seconded by Dr. Veronica Hirsch-Reinshagen



The membership was invited to pose questions or comments on this motion. There was discussion on other topics the PAC could assist with. Dr. Del Bigio offered to chair a Forensic sub-committee under the Professional Affairs committee. There was discussion on who else should be invited to serve on this committee. Several members stated their willingness to contribute and serve on the sub-committee as well. It was also suggested to circulate a survey to the membership on professional practice. This survey can be facilitated by EM+.

The motion was approved.

9. Archives – Events & Management Plus Inc

The Events & Management Plus office is hosting the archives. Members were invited to send any archive materials to the EM+ office.

The question was raised as to a plan regarding what is being stored and how to make it accessible to the membership. EM+ will assist in making an inventory of the documents and digitizing the materials for accessibility. Members with authorized access are welcomed to make arrangements with EM+ to view.

Discussions are ongoing with Dr. Jason Karamchandani regarding what materials they wish to display and what will be sent to the office for storage.

10. Website update - Dr. Andrew Gao

The CANP website will undergo a refresh and update to make it user friendly and contain new content. The goal is to make it easier to log in and register for events. We will update and reorganize the content including past meetings and archived slides. The membership is invited to email suggestions to Dr. Andrew Gao or the CANP office.

11. RCPC NP Specialty Committee – Dr. Patrick Shannon

The College is in the middle of Program accreditation. Dr. Shannon shared which areas have been completed. The Royal college goes through the training sites for review.

The CANP was due for a COS review. The committee must submit to review every 8 years which requires justifying your existence as a specialty. The review was successful, and Neuropathology is still a specialty.

The Neuropathology curriculum is being revised and they are moving to a competency by design framework for training and evaluation. This is currently on hold due to COVID. The plan is do a virtual meeting to move plans forward for a competency by design framework as it mandates a curriculum that all Neuropathologists must follow.

Dr. Shannon outlined the AFMC entry routes proposal. This was a proposal put together by the Association of the Faculties of Medicine of Canada and-Resident Doctors of Canada. The proposal is that medical students don't go into lab medicine because they are not exposed to it. The idea is that there is an introductory common year for everyone and then they can pick a



specialty. The AFMC likes this route but the AP, NP, HP and the chairs opposed. It is possible that competency by design may prevent this proposal from moving forward.

Dr. Shannon outlined the Royal College exam format. The 2020 exams were held online. They used an alternate exam format including the use of still images. The 2021 planned to be online as well. The platform chosen cannot support whole slide images. It was emphasized to the RC that WSI is important however it will not be possible for 2021. The discussion is ongoing. The RC would like to move the 2022 exams back to Ottawa.

12. International Society of Neuropathologists – Dr. Marc Del Bigio

There are two changes for the ISN. The ISN journal Brain Pathology is moving to online only for 2021.

There is a 5th edition of the WHO classification due to be released.

The next in-person meeting was to take place at the European Conference of Neuropathology which has been rescheduled to 2021. The Berlin congress has been moved to 2023. The 2027 location has not been decided yet.

13. Future meetings

The 2021 CANP Annual Meeting is currently planned for Saskatoon in October. It may be changed to virtual if travel is restricted. The 2020 meeting in Saskatoon was postponed and the contract revised to plan it for 2021. It may be possible to have a physical meeting with a virtual component.

It was suggested to circulate a formal survey to ask what the preferences are to help make the decision.

Members were informed that meeting recordings and PDFs will be made available to the attendees. The recordings are on YouTube and were circulated to attendees. Recordings and materials will also be made available via the CANP website

14. Adjournment - 01:47 PM CDT